



**THE 13<sup>TH</sup> INTERNATIONAL SYMPOSIUM OF THE INTERNATIONAL SOCIETY FOR TROPICAL ROOT CROPS-AFRICA BRANCH (ISTRC-AB)**

**Venue: White Sands Hotel, Dar Salam, Tanzania**

**Date: 5-10 March, 2017**

**Proposed Theme**

The theme of the symposium is ***“Expanding Collaboration, Catalyzing Innovation of Root Crops for Accelerating Africa’s Economic Growth”***.

The proposed sub-themes are:

- Managing priority genetic resources, cropping systems pests and diseases
- Commercial Seed System, Agronomy and weed management
- Postharvest technologies, value chains and market opportunities
- Enhancing innovative impact through partnerships
- Mobilizing Investors for Sustainable Root & Tuber Crop Research and Development.

**IMPORTANT DATES**

- 30 October, 2016 – Deadline for submission of abstract
- 30 November, 2016 – Intimation of abstract acceptance
- 15 January, 2017 – On-line registration of participants
- 1 February, 2017 – Submission of full Papers /Participation in Exhibition
- 15 February, 2017 – Submission of Power point
- 5 March, 2017 – Arrival of Participants
- 6-10 March, 2017 – Conference

## Organising Institutions

- The Government of Tanzania
- International Institute of Tropical Agriculture (IITA), Ibadan, Nigeria [www.iita.org/](http://www.iita.org/)
- CGIAR Research Program on Roots, Tubers and Banana
- Cassava GEN
- FARA
- CAVAIL
- HarvestPlus
- IITA-YIFSWA
- IITA ACAI
- EU-NRI-CassavaGMarkets
- CIP-SHASHA
- SARD-SC
- ATASP-1 Outreach
- IFAD HQCF
- Cassava Weed Project
- International Society of Root and Tuber Crops
- FAO
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.....Other Institutions to be provided soon

## LOC

1 Dr. Geoffrey Mkamilo, National Coordinator, Root and Tuber Crops Research Program, Naliendele Agricultural Research Institute (NARI) -Chairman.

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2. Dr. Hussein Mansoor (Assistant Director Crops Research)-member
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6. Dr. James Legg (IITA)-member
7. Dr. Kiddo Mtunda (DRD)-member
8. Mr. Haji Saleh (ARI Kizimbani)- member
9. Grace Mahende (TFNC)- member
10. Dr. Heneriko kulembeka (DRD)- member
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13. Dr. Deus Peter (DRD)-member
14. Prof Silayo (SUA)-member
15. Mr. Peter Chisawilo (Private sector)- member
16. Stephen Magige (MEDA)-member
17. Dr. Flora Ismail (COSTECH)-member
18. Dr. Bakari Msangi (COSTECH)-member
19. Dr. Joseph Ndunguru(DRD)-member
20. Edith Kazimoto (IITA)-member

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## **SYMPOSIUM CHARGES**

### **REGISTRATION FEES**

All Participants:

- Registration from September to Dec 30 2016: \$450 for Adult and \$350 for Students
- Registration from 1<sup>st</sup> Jan to 10 March 2017: \$550 for adults and \$450 for students
- Self sponsored students with proof: \$350 (early)
- New life member: \$1000
- Corporate registration: \$2000

(The registration fees will cover \$90 for membership of ISTRC-AB for three years, and services related to organization of the symposium (e.g. venue, lunch, coffee breaks, conference bag, book of abstracts, reception cocktail, symposium dinner, publicity, field trips)

Exhibition of products and services: \$500

Special Plenary Sessions: \$5,000

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### Hotels

	HOTEL NAMES	ROOM RATE/night
1	Ledgers Bahari Beach	\$150
2	Whitesands Hotel	\$150

We encourage all to get into Whitesands Hotel

<http://www.booking.com/hotel/tz/white-sands-resort-amp-conference-centre.en-gb.html>

### PAYMENT DETAILS: WRITE FOR ISTRC-AB 2017

**Citibank, NY**

**USD Account**

The Manager, Citibank, NA, Citi Private Bank, 153 East 53<sup>rd</sup> Street, Floor 21

New York, NY 10022, USA

Account Name: International Institute of Tropical Agriculture

Account No: 10088691

ABA No. 021000089

SWIFT CODE: CITIUS33

Service Officer: Frances Susana Ruiz/Pinar Contreras

Phone: 1-212-559-9323

Fax: 1-212-559-5588

**Barclays Bank, London**

**USD Account**

The Manager

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Knightsbridge International Banking Centre

38 Hans Crescent, Knightsbridge

London, SW1X OLZ

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Account No: 56516000

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## **SUBMISSION OF ABSTRACTS, FULL PAPER AND POWERPOINT**

### **Guidelines for Abstract Preparation**

Please use Microsoft Word software. Specifically indicate the program used. Send it by email to: [r.okechukwu@cgiar.org](mailto:r.okechukwu@cgiar.org) and [istrcab16@gmail.com](mailto:istrcab16@gmail.com). Please send it **before 30 October, 2016. If you sent earlier, please resend for confirmation.**

**Language:** If you are planning to present your paper either as an oral presentation or as a poster, you must prepare your abstract in English.

**Send your Abstract as soon as possible!!.**

**Heading:** Font size 14 bold, Times New Roman.

**Author's name:** Font size 12 regular, Times New Roman. Underline presenting author's name, and provide email of the presenting author.

**Address:** Font size 11 regular, Times New Roman. In case there is more than one author coming from different addresses, use 1,2,3 superscripts to denote. Emails should also be included.

**Text:** Font 12 Times New Roman. Abstract should not exceed 250 words (use Word Count Facility in Word). Subheadings, figures or references are not allowed. Names of genera or species should be in italics.

### **Guidelines for Poster Preparation**

The poster exhibition in previous meetings of ISTRC has been the most well attended session in the previous 15 Symposia. The guidelines provided here will assist you in your poster preparation. Any questions are welcome.

**Preparation of a poster:** Prepare them in English. Discussions of posters can be done in English or French, with the support of other scientists who might be ready to assist in translation.

Your poster should be self-explanatory. Author(s) should explain details and discuss particular points raised by the visitor. Presentation by a poster should be visually appealing. Poster should include diagrams and charts, tables and schemes, graphs, photographs and brief written texts like: abstract, introduction, methods, results, conclusions and references.

Panel materials must be very light and the poster could be of one sheet, so that it can be rolled up for easy transport and mounting. Alternatively it could be prepared in separate pieces for individual mounting, not exceeding the 90x120 cm format.

English is the official language for poster preparation. Panels are available for the display of each poster. Scissors, poster pins, Velcro, tape and felt-tip pens will be available in the poster display area.

**Display:** Posters must not exceed 120 cm high by 90 cm wide. The poster must be mounted vertically.

The poster title should go centred in the upper part; in bold, in title case, font size of 80 to 100-points (pts).

To prepare the poster use a simple font like Trebuchet, Helvetica, Arial or similar (sans serif). Posters should be readable from a distance of 2 meters (6 feet). Main text should be of approximately 24 to 30 pts. Headings should be 50 to 60 pts or larger Photographs should be of a minimum of 15 by 20 cm. Caption of Tables, Figures and Photographs should be 18 pts.

Names of each author and their regular mail addresses should also be included centered below the title. It is recommended to include also email address of the author to whom correspondence is to be directed.

Electrical outlets will not be provided in the poster presentation area.

The use of a computer (lap-top or similar) is discouraged.

The Organizing Committee will assign a place (and a number) in a designated room in order to install each poster, according to the Session.

### **What to expect during the exhibition of posters**

Author should remain at the poster site at the time scheduled for exhibition in the Program, ready to discuss his/her work.

You may prepare handouts related to your poster for distribution at the meeting. Handout should not contain any advertising.

Distribution of personal cards to visitors helps to initiate a conversation as well as a future interaction/communication.

### **Poster competition**

A prize to the best poster presentation will be granted. A group of judges will review content and presentation. The winner (one) will receive US D50 prize, a letter of recognition and a small surprise.

Candidates to participate in poster competition must register during the Registration process.

### **Guidelines for Full Paper Preparation**

It is essential that all prospective authors follow these style guidelines to ensure quality, uniformity and timely completion. Non-compliance may result in delays or rejection. All questions are welcome.

**Deadline for Full Paper submission:** 01 August 2016

### **Paper Contributions**

- Final full-length papers should not exceed 10 A4-sized pages including all text, tables, figures and references.
- The paper must be written in English. (The paper may be presented in English or Spanish, as there will be simultaneous translation at the Symposium.)
- Accepted full-length papers will be included in the CD ROM, and later in the proceedings of the Symposium if accepted after a peer review.
- Papers should be sent by email to **istrcab16@gmail.com** for the attention of the Editorial Committee, ISTRC–AB 2016

### **Paper Format**

- Use a single column layout in MS Word format.
- For all pages set margins in 25.4 mm (1 inch) for all sides in an A4 size (210 mm x 297 mm) paper.
- Use only Times New Roman, 12 point, single space and justified.

### **Paper Title & Authors**

- The paper title should be centred in upper and lower case characters, bold, font size 16 pt (initials capitalized). It should not exceed 80 characters. The title should be concise and reflect the gist of the paper.
- The name(s) of authors should be in lower case, bold, font size 14 pt.
- The author(s) affiliation(s), with complete mail address (es), should be in single space and centred in a second line below the authors. Indicate the email address of the author to whom correspondence should be directed
- Please do not use titles or degrees like Dr., Professor, etc.
- A blank single space line should follow the title. Similarly two blank single space lines should follow the author's name(s) and address (es), before the abstract first line.

### **Abstract & Keywords**

- The abstract of the paper should be no more than 250 words. The abstract should be self contained and understandable by the general reader.
- Leave blank one single space between last line of abstract and line of key words.

- Use the word “Keywords” as the title in boldface Times New Roman 11 pt.
- Three to six keywords are recommended. Do not use acronyms in the list of keywords.
- Leave two blank single space lines after the keywords, and then begin the main text.

### **Main text**

- Type your main text in Times New Roman 12 pt, single space and justified.
- All headings should be in bold type, left justified, all capitals on a separate line.
- Do not use footnotes. Do not use pagination because page numbers are going to be included when editing the CD-ROM.
- Figures and Tables should be numbered consecutively and separately as they appear in the text.
- Tables should be composed in Word format or imported direct from Microsoft Excel or other statistical programs.
- Figures should be placed in the paper, but also supplied separately in high-resolution JPEG or TIFF formats.
- All figures and tables should have a caption. Figure captions are to be centered below the figures and table captions above the tables. Tables and figures must be self explanatory.
- Photographs, colour or black/white, should have good contrast. For the production of the CD-ROM color photographs are acceptable, but they will be printed in black and white in the printed proceedings.

### **References (Bibliography)**

- References should be listed at the end of the paper in alphabetical order, without numbering.
- The bibliography should include only those references cited in the text.
- References cited in the text should indicate the name(s) of up to two authors only, followed by the year of publication (Anderson and Govinda, 2007). Use *et al.* in italics in the case of more than two authors (Anderson *et al.*, 2007). If more than one reference exists on the same topic, then the following reference should be added separated by a semi colon (;).
- Personal Communication: Cite in the text as (W. Roca, personal communication) or (W. Roca, pers. comm.)
- Citation of references in the Bibliography should follow standard rules. Abbreviate the titles of journals using standard practice. Below are some examples of citations in the References list:

Example 1: Anderson, P.; Kapinga, R.; Zhang, D.; Hermann, M. 2007. Vitamin A for Africa in Sub-Saharan Africa. Proceedings 13th ISTRC Symposium, Tanzania, November, 2003. pp 711-720.

Example 2: Gooding, H.J.; Campbell, J.S. 1964. The improvements of sweet potato storage by cultural and chemical means. Em. J. Exp. Agric. 32, 65-75.

Example 3: Wolf, J, A. 1992. Sweet Potato. An Untapped Food Resource. Cambridge University Press, Cambridge, United Kingdom.